

Safety Committee Notes

January 18, 2024

Attendees: Charity Duley, Sharese Hughes, Kim Isley, Kelly Mullin, Dwayne Patterson, Rachel Smithson, Jennifer Stoehr, Jessie Talivaa, and Rosie Tupuola

Absent: Mario Casados

Notes:

The Safety Committee will be conducting a presentation for the next Director's meeting on February 8th. This presentation will be to show the Directors what the Committee has already completed, the goals for what we want to accomplish, and our item funding requests.

Note: The following information is due to Rachel no later than February 1st.

Each Committee Representative has agreed to prepare a blurb about the following items. Be sure to include the item, the need, and the cost. Again, these are due no later than February 1st.

Completed Objectives:

- Fire Drills and Preparation Training Mario & Rachel
- Clare House Paving (underway) Sharese
- Safety Committee Charter Rachel

Item Funding Requests:

- Generators Sharese & Jennifer
(Sharese may have a generator estimate)
- Security Cameras (Main, BFS, CC) Jessie & Mario
- Continuous Items Kelly
 - Ice cleats for employees
 - First Aid kits
 - Vehicle kits
 - First Aid Kits, flares, jumper cables, portable fire extinguisher
 - Disaster Supply Kits
- AEDs (CC, CH, SFH) Dwayne
- Stair Accessibility/Chair Lifts Jessie
(What is the backup plan for the elevator not working at CC?)
- SFH Exit Planning (to prevent scraping) Dwayne
- Snow Tires for CSS Vehicles Charity

Future Objectives:

- John Huffman from UAA will be conducting a review of our safety and emergency plans. The proposed assignments include:
 - Emergency Management
 - Development of emergency action plans (EAP) for each facility
 - Creation of a Comprehensive Emergency Operations Plan (EOP)
 - Support in conducting exercises and drills based on developed plans
 - Safety Management
 - Review and guide current safety-related policies
 - Support in conducting root cause analyses of critical incident reports

Next Safety Committee Meeting: Tuesday, February 27th