

Catholic Social Services

JOB DESCRIPTION

TITLE: Direct Care Provider
PROGRAM: Family Disability Services
SUPERVISED BY: FDS Program Coordinators
STATUS: Part-Time/Full-Time
UPDATED: 09/22/2023

PROGRAM SUMMARY: Family Disability Services is a leading provider of compassionate care and support services to individuals with diverse needs. We are dedicated to improving the quality of life for those we serve by delivering person-centered care and fostering independence. As we continue to grow, we are seeking dedicated and compassionate individuals to join our team as Direct Care Providers.

JOB SUMMARY: As a Direct Care Provider, you will play a vital role in supporting individuals with disabilities or special needs. Your responsibilities will include assisting with daily living activities, providing emotional support, and promoting independence in a safe and respectful environment. This is a rewarding opportunity to make a positive impact on the lives of others while enjoying the flexibility of choosing your work hours.

QUALIFICATIONS:

Competencies: Compassion, empathy, and a strong desire to help others. Excellent communication and interpersonal skills. Ability to adapt to changing situations and be flexible with scheduling.

Education/Experience: High school diploma or equivalent (additional training or education in related fields is a plus). Previous experience in caregiving or a related field is preferred, but not required.

Skills: Able to provide accurate documentation and paperwork for all assignments; able to identify and act upon potential needs of consumer and/or family.

DUTIES & RESPONSIBILITIES:

- Assist individuals with activities of daily living, including personal hygiene, meal preparation, etc.
- Provide emotional support, and companionship, and engage in meaningful activities with consumers.
- Implement individualized care plans and support goals to promote independence.
- Maintain accurate documentation of consumer progress and any significant changes.
- Collaborate with a multidisciplinary team to ensure the well-being of consumers.
- Ensure a safe and clean environment for consumers at all times.

Physical Requirements: Ability to lift a minimum of fifty pounds. The ability to perform a two person lift of an individual weighing seventy pounds.

Training Requirements: Agency and program orientation; CPR/First Aid; de-escalation training; blood borne pathogens. Attend all staff meetings and training as required.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____