**CATHOLIC SOCIAL SERVICES - VOLUNTEER JOB DESCRIPTION**

**TITLE:** FIG Childcare/Garden Helper

**PROGRAM:** Refugee Assistance & Immigration Services

**LOCATION:** Fresh International Gardens - Across the street from 4502 McPhee Avenue & Grow North Farm – 3601 Mountain View Dr

**STATUS:** May-October. Monday-Friday 9:00a-12:30p

**UPDATED:** 04/2023

**Job Summary:**  Fresh International Gardens (FIG) is a refugee agricultural co-op. This position will assist refugee parents with childcare responsibilities while at the garden. We rely on volunteers to care for and play with the children at the garden so that parents are able to work and learn. This position will also work with staff and clients to maintain the Fresh International Gardens growing space and assist with planting, weeding, watering, and harvesting at the FIG site. We rely on volunteer support to help us harvest vegetables and pack boxes for these distribution days. **This position will focus on childcare and daily maintenance at Fresh International Gardens.** Interested volunteers should come at least one day each week.

**Responsibilities may include:**

1. Watch children while parents work
2. Daily garden maintenance: planting, harvesting, cleaning, washing, weeding, compost
3. Transport clients to and from work site

**Time Commitment:**

We ask that volunteers commit to a minimum of 2 months of volunteer service.

**Competencies:** Must be able to maintain program/guest/agency confidentiality and treat everyone with dignity and respect. Must be patient and courteous. Must be comfortable working in an outdoor environment under the elements. Must be comfortable communicating with diverse groups of people. Must feel confident working in a flexible environment without direct supervision. Must abide by COVID-19 protocols while on the farm.

**Skills:** Any non-English language competency, experience with growing vegetables, small business practices. All skills are not necessary, but preferred.

**Physical Requirements:** Ability to lift 50 pounds and work in inclement weather conditions.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities as needed.

**Volunteer Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_

**Volunteer Coordinator Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_