

Donor Privacy Policy – Catholic Social Services

Catholic Social Services (CSS) deeply values all contributions to sustain our mission. In order to protect the privacy of our donors and their special relationship with CSS, we maintain the following policies to ensure that donor information will not be shared with any third party.

How we use that information

Catholic Social Services will never publish, sell, trade, rent or share names (unless released for publication), e-mail or mail addresses, or telephone numbers of our donors. CSS will use contact information (e-mail, telephone number and address) of donors for these purposes only:

- Thank donors for their donation;
- Inform donors about upcoming fundraising and other activities of Catholic Social Services and its programs;
- Send out quarterly agency newsletters and annual report;
- Distribute receipts for donations;
- Internal analysis and record keeping;
- Reporting to relevant U.S. and State agencies (these reports are not for public inspection).

We allow donors the option to have their name publicly associated with their donation unless the donor explicitly chooses the "anonymous" field when contributing. In all other cases the default is for staff and volunteers to treat all donations as confidential unless the donor explicitly indicates otherwise. Comments from donors may be published and used in promotional materials with donor consent. Comments sent to us via email, fax or telephone are kept strictly confidential.

Financial information

All access to donor financial information is strictly limited to professional staff who need to process those data. No such data are given to any person, organization or group who does not need to access those data.

We make every effort to ensure the accuracy of our donor database. Please contact Katie Bender at kbender@cssalaska.org or 907-222-7338 if you would like us to update, correct or remove your personal information.

For more information regarding our donor privacy policy, please contact Adele Alderman, Development Director, at aalderman@cssalaska.org or 907-222-7355.